

PRIORITY
PAYMENT SYSTEMS®



MX™ Advantage

Surcharging Activation



MX™ Advantage for Surcharging may only be activated or enabled by a sales representative on behalf of merchants in MX™ Connect. The MX™ Advantage App tile in MX™ Merchant does not allow activation but instead the opportunity to learn more and to contact a sales representative for more information.

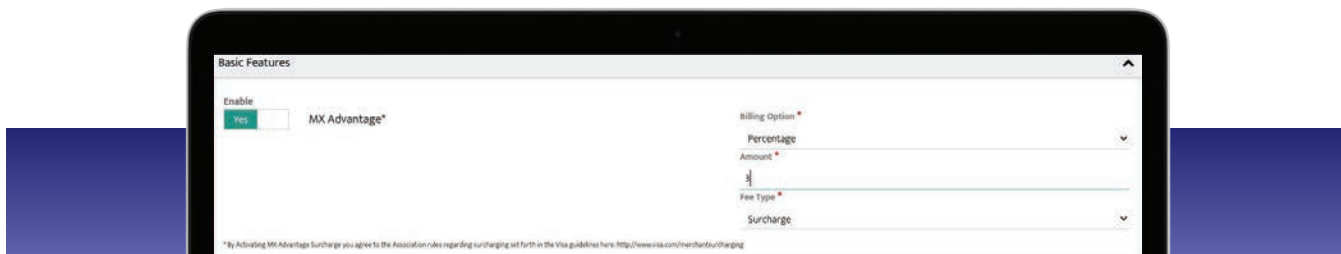
// Important Note!

MX™ Advantage for Surcharging is currently only available on the TSYS platform and any legacy VIMAS boarded merchants wishing to use MX™ Advantage for Surcharging must be re-submitted as a new application via MX™ Connect. Contact your Relationship Manager or the Relationship Management team for more information at RMteam@pps.io.

// Activate the MX™ Advantage App in MX™ Connect

To activate the MX™ Advantage App in MX™ Connect, locate the merchant in Clients. Next, choose the MX™ Merchant tab and then Features. Find MX™ Advantage and:

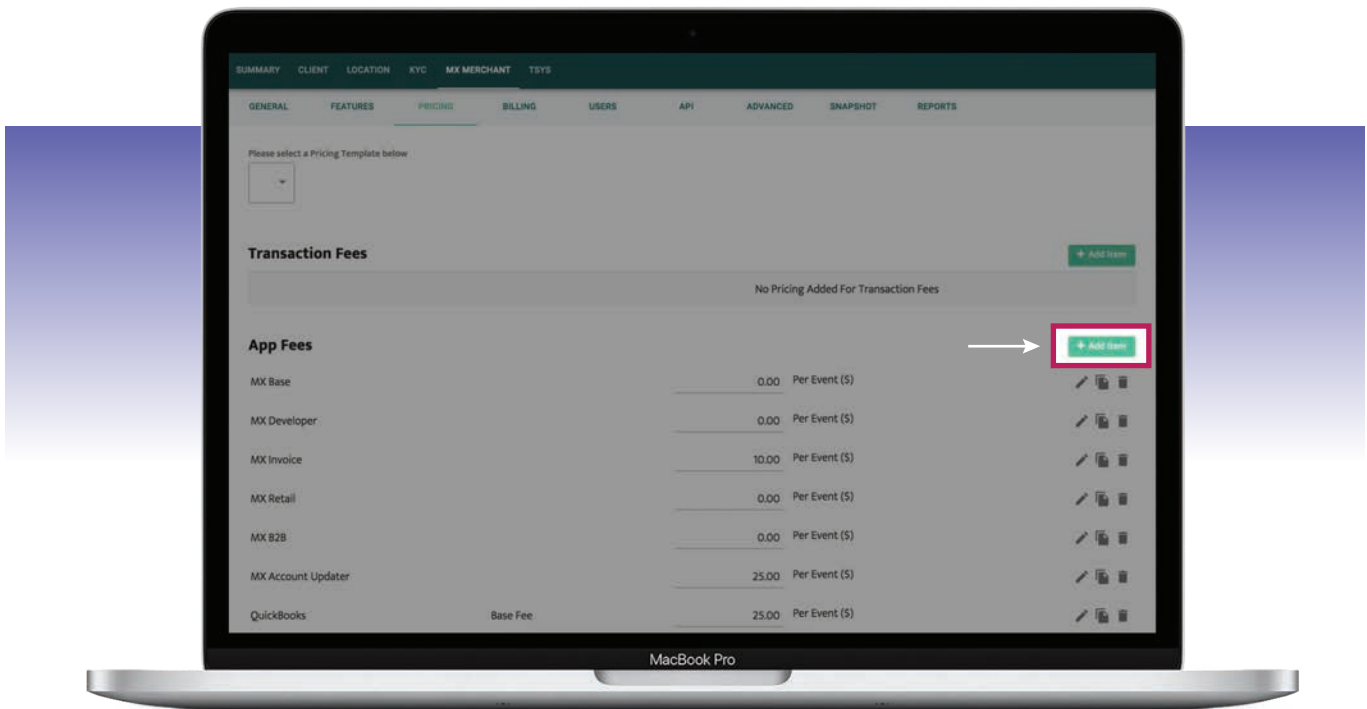
- 1 / Set Enable to Yes
- 2 / Billing Option is set to Percentage by default and cannot be changed
- 3 / Enter desired surcharge amount in the Amount field. The surcharge percentage must be between 1% and 4%.
- 4 / Label is hardcoded to "Surcharge" in order to maintain proper compliance with surcharging rules



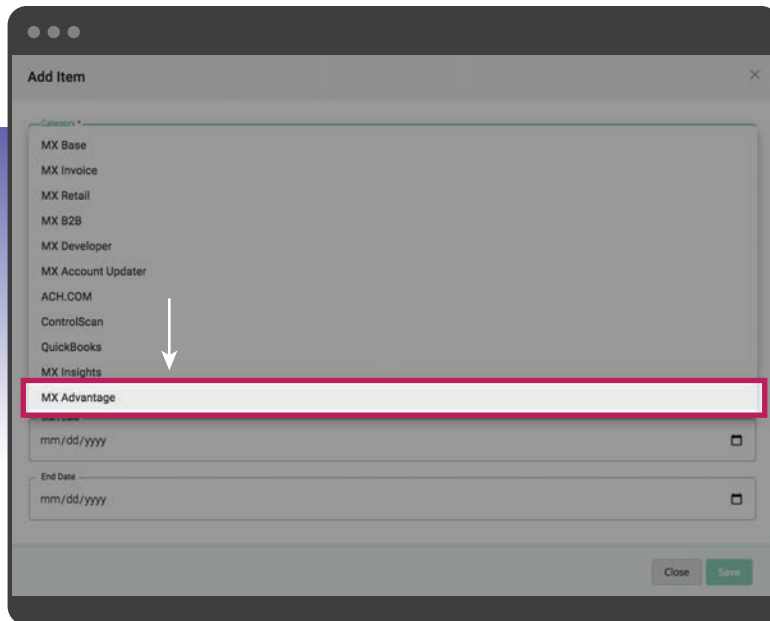
The asterisk in the bottom left hand corner advises that by activating MX™ Advantage Surcharge, you agree to the Association rules regarding merchant surcharging set forth in the Visa guidelines here: <http://www.visa.com/merchantsurcharging>. It's important to note, Surcharging may not be imposed on private labeled cards.

Set a Monthly Fee for Access to MX™ Advantage for Surcharging

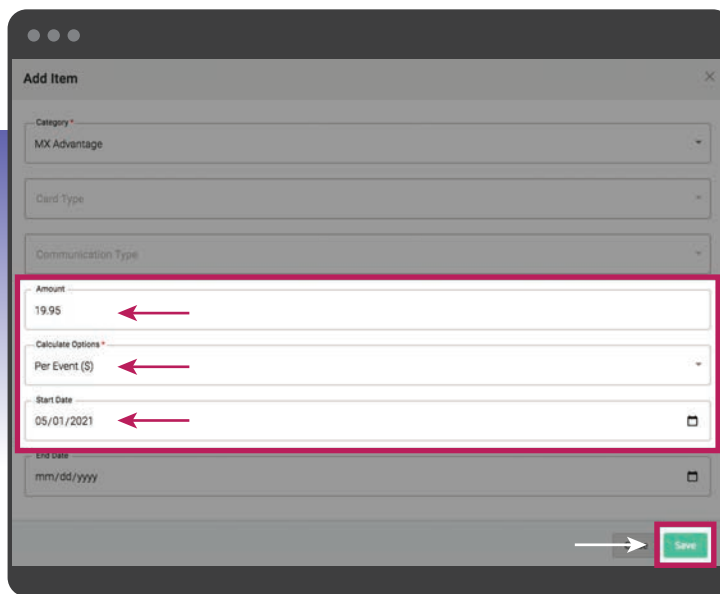
- 1 Choose MX™ Merchant, Pricing when viewing the merchant account in MX™ Connect. Choose Add Item below App Fees.



2 / Choose MX™ Advantage from the dropdown menu.



3 / Enter the monthly fee to be charged to the merchant in the Amount field. Choose Per Event for Calculate Options and start date for billing date to begin and click save to complete



// Merchants Must be Registered with Visa & Mastercard

Visa

<https://usa.visa.com/Forms/merchant-surcharge-notification-form.html>

Mastercard

https://www.mastercard.us/en-us/surcharge-disclosure-webform.html#contentpar_text

— 30 DAYS PRIOR TO ACTIVATION —

// The Sales Representative Must Either

- 1 / Attach proof of registration to the merchant account in MX™ Connect
- 2 / Email Priority at compliance@pps.io indicating the merchant wishes to enable Surcharge and Priority will register the merchant

// Signage is Provided via the Merchant's Welcome Kit

Additional signage may be ordered via a Case in MX™ Connect to Deployment.

The attached signage is provided as an example of compliant surcharge disclosure. Merchants are free to develop their own signage that meets surcharging requirements and are permitted to combine brand messages if more than one credit card brand is surcharged (e.g., Visa and MasterCard).

Compliance with Priority's requirements does not imply compliance with any relevant State laws.

Point-of-Entry Disclosure Example

We impose a surcharge on credit cards that is not greater than our cost of acceptance.

Point-of-Sale Disclosure Example

We impose a surcharge of ____ % on the transaction amount on credit card products, which is not greater than our cost of acceptance. We do not surcharge debit cards.